

GARBERVILLE SANITARY DISTRICT

BOARD OF DIRECTORS MEETING MINUTES

Date of Meeting: Tuesday, February 27th, 2024
5:00 p.m. – Closed Session

I. REGULAR MEETING CALLED TO ORDER

Doug called the meeting to order at 5 P.M.

II. ESTABLISHMENT OF QUORUM

Rio Anderson- Absent

Doug Bryan- Present

Julie Lyon- Present

Dan Thomas- Present

Richard Landes- Present

III. APPROVAL OF AGENDA

Motion: Dan Thomas

Second: Julie Lyon

Vote: 4-0 1 absent

IV. COMMENT ON CLOSED SESSION ITEM----

No re portable Action Taken on either Closed Sessions

V. CLOSED SESSION---THERE WILL BE A CLOSED SESSION AT END OF MEETING

Conference with real property negotiators (Government Code §54956.8)

Property: Approximately (*undetermined*) acres of land and is a portion of the parcel designated as Assessor's Parcel Numbers APN 031-211-011, APN 031-211-035, APN 031-211-021

Garberville Sanitary District Negotiating Team with Jennie Short and Dan Thomas. Russ Gans (GSD attorney) will participate. Under negotiation: Price and/or terms of payment/conditions for, Easement Agreement and/or Grant Deeds.

(discussion ONLY)

VI. OPEN SESSION

Resumed at 5:23 P.M.

No Re-portable Action Taken during CLOSED SESSION

VII. COMMENTS AND QUESTIONS FROM THE AUDIENCE

No audience in attendance

VIII. ANNOUNCEMENTS AND COMMUNICATIONS REPORTS AND PRESENTATIONS

Dan and Brian - River Levels—Call-Outs—Operational Concerns

Mary Nieto – Customer Concerns ongoing past due customers, shut OFF notices and payment plans

Board Members- NONE

Correspondence- A District customer sent in a letter and photos for the board's consideration.

General Manager—Ralph Emerson pg. 5

The only thing presented was a series of photos re: an ongoing customer issue regarding owner and tenants.

IX. REGULAR AGENDA ITEMS

A. CONSENT AGENDA

- A.1 Approve Financials Date—November & December 2023 - pg. 6-25
- A.2 Approve **January 23rd 2024, Regular Meeting Minutes** - pg. 26-28
- A.3 Operations Safety Report- pg. 29-31

Motion: Rich Landes **Second:** Dan Thomas **Vote:** 4-0 1 absent

B. GENERAL BUSINESS – *Action items*

- B.1 Tank Replacement Project Update pg. 32-36
(discussion—only)

Jenny updated project progress -projected breaking ground by mid to late spring 2025

- B.2 Local Agency Formation Commission Director
(discussion) info at meeting
NO participation

- B. 3 Request to Submit Measure Z application with Garberville Fire Department
(information only)
The board agrees to support fixing of 5 Fire Hydrants (no official vote)

- B.4 Customer Late Payment Procedures and Payment Plan **Section 9.5 Payment of Bills** pg. 37-38
Update from Mary particularly regarding excessive staff time spent with this increasingly prevalent issue.

- B.5 Replace Office Carpet pg. 39-40
(discussion)
Ralph will bring back an updated cost estimation

- B.6 Humboldt Redwoods Inn—Mark Scown--Service Charge Complaint

The Board and staff discussed this customer complaint. The board did not make a motion on this matter.

C. POLICY REVISION / ADOPTION

- C.1 Filling Pools and Tanks Ordinance Sec 14.1 3rd reading pg. 41-43

The board prefers to base the ordinance around CFS levels rather than calendar dates.

- C.2 Cross Connection Sec 7.6 pg. 44-46
(discussion only)

The state has new cross connection requirements. The District will reference in our ordinance the states requirements. 1st reading

X. THE BOARD WILL ENTER CLOSED SESSION

Comments or Questions about Closed Session Items.

CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION (Gov. Code Section, 54956.9(d)(2), (e)(3)): One Claim, Claimant: (Richard and Hope Lamb).
(discussion—possible action)

XI. Return to Open Session 6:53 P.M.

NO re portable actions taken during closed session

XII. ITEMS FOR NEXT BOARD MEETING Next Board Meeting-March 26th, 2024

1. Tank Replacement Project
2. Personnel Policy
3. In House Projects
- 4.
- 5

XIII. ADJOURNMENT

Doug ended the meeting at 6:55 p.m.